

**MINUTES OF THE PARISH COUNCIL MEETING OF THAXTED PARISH COUNCIL HELD ON  
THURSDAY 7<sup>th</sup> March 2019 AT 08:00 PM in the Guildhall**

**Present:** Councillors: T Frostick (Chairman), V Knight (Vice Chairman) W Brazier, J Spencer, J Miller, A Wattebott, I Stewart, A Frater, A Howells, R Williams.

**Also Present:**

District Cllr Martin Foley  
Dena Ludford Parish Clerk  
members of the public 4

**19/20.397 APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**19/20.398 ELECTION OF VICE-CHAIRMAN**

To receive nominations for and to elect the Vice-Chairman of the Council

**19/20.399 DISCLOSURE OF INTERESTS**

To receive disclosures of pecuniary and non-pecuniary interests in items on the agenda.

**19/20.400 PUBLIC SPEAKING TIME**

For the public or press to ask questions of the Council **on matters relating to the agenda.**

**19/20.401 DISTRICT COUNCILLOR REPORTS ON MATTERS RELATING TO THE PARISH OF THAXTED**

To receive district councillor reports on matters relating to Thaxted.

**19/20.402 COUNTY COUNCILLOR REPORTS ON MATTERS RELATING TO THE PARISH OF THAXTED**

To receive County Councillor reports on matters related to Thaxted.

**19/20.403 MINUTES**

To **APPROVE** and sign as a correct record the minutes of the Council meeting held on **7<sup>th</sup> March 2019**

**19/20.404 COMMITTEE MINUTES**

To **APPROVE** and sign as a correct record the minutes of the Planning committee meeting held on **28<sup>th</sup> March 2019.**

To **NOTE** the Draft minutes of the Clarence House Garden committee meeting held on **14<sup>th</sup> March 2019.**

To **NOTE** the Draft minutes of the Personnel & IT committee meeting held on **28<sup>th</sup> March 2019**

**19/20.405 PLANNING APPLICATIONS**

a) To consider and comment on the following planning applications: -

**I. UTT/19/0671/FUL**

**PROPOSAL:** Construction of eight apartments and associated landscaping. The relocation of a new build dwelling which has previously been granted planning permission (unit 25) and the relocation of a window within this dwelling.

**LOCATION:** Former Molecular Products Site Mill End

**II. UTT/19/0657/LB**

**PROPOSAL:** Crack repairs to front elevation around bay window and corresponding internal repairs to the front bedroom.

**LOCATION:** 17 Park Street Thaxted

**19/20.406 FINANCE EMR MOVEMENTS PRIOR TO YEAR END**

To Approve the following pre year-end EMR movements

- a. £400 recent cash income from Clarence House Gardens to be placed in EMR 327
- b. £25,248.28 NS&I closure balance be placed in EMR 332 Guildhall
- c. £33,250.00 from EMR 335 Community Sports Facility to return to balance General Reserves
- d. £3,500 in to newly formed EMR for handyperson

**19/20.407 COACH PARK**

To discuss and **APPROVE** the proposal and fee as detailed by Wilby and Burnett to take project forward up to tender return.

**19/20.408 TOILETS**

To discuss and **APPROVE** the proposals and fee as detailed by Wilby and Burnett to take the project forward up to tender return

**19/20.409 CCTV IN THAXTED**

To note a letter from Uttlesford District Council requesting the return of the monies set aside for cctv in Thaxted following a review of legislation regarding CCTV in general, to receive a verbal report following a meeting with UDC.

**19/20.410 CAR PARKING**

To consider an alternative temporary parking solution during the closure of Newbiggen and Town street

**19/20.411 CLERKS REPORT.**

To **VIEW** the Clerks Report on matters relating to the council.

**19/20.412 ELECTION DETAILS**

To receive a verbal update from the clerk in relation to the forthcoming Parish election.

**19/20.413 DATE OF THE NEXT MEETING**

To agree to continue or cancel the Full Council meeting as arrange for Thursday 25<sup>th</sup> April 2018 at 8pm should there be a need for an election or not.

The Annual Council meeting will be on Thursday 9<sup>th</sup> May 2019 at Thaxted Guildhall at 8:00pm.

**19/20.414**