



THAXTED PARISH COUNCIL

Community Information Centre
7, Town Street, Thaxted,
Dunmow, Essex, CM6 2LD
Tel: 01371 831952.
email: clerk@thaxted.co.uk.
web: www.thaxted.co.uk

MINUTES OF THE COUNCIL MEETING OF THAXTED PARISH COUNCIL HELD ON THURSDAY 1st OCTOBER 2020 at 8 pm VIA Zoom

In accordance with the Coronavirus Act 2020, c. 7, Part 1, Local authority meetings, Section 78 – Members are permitted

to be present and attend a meeting without being present in the Council Chamber or together in the same place - extract from this Act reads: “The provision which may be made by virtue of subsection (1)(d) includes in particular provision for persons to attend, speak at, vote in, or otherwise participate in, local authority meetings without all of the persons, or without any of the persons, being together in the same place.”

Present: Councillors: T Frostick (Chairman), A Frater (Vice Chairman) V Knight, J Spencer, A Howells, I Stewart, R Williams, R Barrington, D Morgan, A Wattebott .

Also Present: Dena Ludford (Clerk & RFO)
Richard Haynes & Peter Neal from the Neighbourhood plan group
District Cllr Mike Taylor
District Cllr Martin Foley (arrived 20:16)
3 members of the Public 1 left at 8.15am

19/20.678 APOLOGIES FOR ABSENCE
County Cllr Simon Walsh

19/20.679 VACANCY
a) To **NOTE** current vacancy in accordance to LGA1972 s85(1) & (2)
b) **RESOLVED** to **APPROVE** the co-option & welcome Colin Michael to the Council

19/20.680 DECLARATION OF INTERESTS
Richard Haynes declares a NPI on application a) under the planning section of this agenda.

19/20.681 PUBLIC REPRESENTATIONS
The member of the public has asked if we are able to facilitate face to face meetings in place of zoom meetings, the chairman responds by stating that the parish council has resolved to comply with the legislations that we will continue to hold zoom meetings until may 2021, the clerk indicates that the zoom platform can hold up to 300 participates should others wish to join.

19/20.682 REPORTS FROM DISTRICT COUNCILLORS ON MATTERS RELATING TO THE PARISH OF THAXTED
(see attached)

Cllr Foley joins at 20:16 having just attended an airport meeting. There is a request to delay the appeal request until public can attend. It would appear that the airport is gearing up for some further job losses. Finances within Uttlesford are in a relatively good position from the investment portfolio.

19/20.683 REPORTS FROM COUNTY COUNCILLORS ON MATTERS RELATING TO THE PARISH OF THAXTED

See report attached

19/20.684 MINUTES

RESOLVED To **APPROVE** and **DIGITALLY** sign as a correct record the minutes of the Extraordinary Council meeting held on **17th September 2020**.

Cllr Williams wished to challenge the minutes in which he claims he abstained from the vote and the chairman wishes to clarify the minutes as they stand are correct.

Those Cllrs present during the meeting held on the 17th September **RESOLVED** that the minutes stand correct.

RESOLVED To **APPROVE** and **DIGITALLY** sign as a correct record the minutes of the Council meeting held on **3rd September 2020** (Please note: these minutes were approved by the full council during the Extraordinary council meeting held on the 17th September, this formality corrects a date error present on this agenda for this item **19/20.681**)

19/20.685 COMMITTEE MINUTES

To Note the minutes of the Open Spaces committee meeting held on **17th September 2020**

19/20.686 THAXTED DEVELOPMENT COMMITTEE

RESOLVED To **ELECT** a Cllr Stewart as Chairman and Cllr Barrington vice chair of the Thaxted Development committee.

It is agreed that this committee will work in a cohesive way along side the Neighbourhood plan.

19/20.687 PLANNING

During the planning section of any full council meeting, a member/member's of the Neighbourhood Plan delivery group, (if present) will be invited to join the council table for participation, one vote may be cast in accordance to the Committee's terms of reference.

To better support the response of planning applications through the Parish Council during the Covid-19 pandemic, the Clerk shall inform all members of applications received, invitation to comment will be presented through email, where all responses will be collated, The Clerk, together with the Chairman of the Planning Committee will formulate the majority response to the District Council Planning Portal. In the event of any new dwelling application, a decision to hold a remote zoom meeting will be made at the discretion of the Chairman of the Council.

- a) UTT/20/2244/FUL PROPOSAL: Proposed conversion of and alterations to redundant building to form 1 no.dwelling
LOCATION: Rear Of Sharpes Cottages Stanbrook Road

RESOLVED to OBJECT

Whilst this satisfies the requirements of Policy TX LSC4 in that it's the re-use of an existing commercial building but that does assume that you can classify this location as Stanbrook, this is in fact a mile out of Stanbrook. The location is totally unsustainable, access is critically dangerous, and the corner is on a blind and unsafe bend add to the point that access on a 60MPH. There is the additional problem of sewage disposal and would ask that this is investigated.

- b) UTT/20/2280/FUL PROPOSAL: Change of use of land from agricultural to residential garden.
LOCATION: Barn at Millers Farm

RESOLVED to OBJECT

We strongly opposed this on the basis that the use of the land as garden would alter the character of the area.

- c) UTT/20/2356/HHF PROPOSAL: Erection of two storey side and single story rear extensions
LOCATION: 1 Bardfield End Villas Bardfield Road

We are unable to comment on this as the application and plans have not been fully provided. Uttlesford planning department has been contacted for comment.

d) UTT/20/2358/HHF
UTT/20/2359/LB

PROPOSAL: Proposed side porch extension, freestanding timber pergola and internal alterations.

LOCATION: Claypits Farmhouse Bardfield Road

LB: PROPOSAL: Remove existing C20 conservatory and replace with side porch extension, remove and replace existing garden wall and gate. Erect a freestanding timber pergola and internal alterations to include: Addition of internal stud walls to existing kitchen, utility room, between lounge and hall and in first floor bedroom. Install new kitchen in exist lounge and raise the fireplace lintel. Partly infill wall between seating area/new kitchen. Remove a stud wall on first floor between existing ensuite and bathroom and clean exist internal timbers using dry ice blasting.

RESOLVED to SUPPORT

e) To **NOTE** the appeal decision for: APP/C1570/W/20/3246383 - UTT/19/1925/FUL - Mill Hill Farm

f) Wedow road/walnut tree meadow culvert

The Council wishes to seek further advice from Uttlesford District Council on the progress of S106 works and funding to the trash screen/flood alleviation works as detailed in the original Croudace planning application. £55k in s106 agreement to improve the culvert area has been allocated, this seems to have gone quiet, time is now of the essence, we need to go back to UDC and ask what is happening with the S106 in connection to this area. Cllr Knight remarks the last time they tended this the package it came in at a lot more than £55k they've had the money now and the time feel right for us to pursue this.

The Council wishes to clarify the package connected to the S106 in connection to this development. There is also some evidence to suggest that a past S106 development has been sighed off with the existence of the agreed undergrown sewerage tank. This seems to have mysteriously disappeared and the officer has signed off condition 8 which didn't include the underground storage tank, Cllr knight asked if its possible to get this investigated as its negligent to the residents of Thaxted.

19/20.688 PLANNING FOR THE FUTURE WHITE PAPER RESPONSE

RESOLVED To APPROVE the draft reply in connection to the housing white paper compiled by Richard Haynes.

19/20.689 HIGHWAYS MATTERS

a) **TO CONSIDER AND NOTE THE EFFECT OF THE ORDER TO INTRODUCE 20 MPH ZONES ON THE FOLLOWING LENGTHS OF ROADS.**

<http://www.essexhighways.org/Transport-and-Roads/Highway-Schemes-and-Developments/Traffic-Regulation-Orders.aspx>

b) **GOVERNMENT CONSULTATION ON PAVEMENT PARKING**

To consider Thaxted Parish Councils response to the government consultation on pavement parking:

The closing date for the consultation is 22nd November 2020 and details can be found at the following link: –

<https://www.gov.uk/government/consultations/managing-pavement-parking>

Cllr R Barrington, will coordinate a meeting with Cllr Spencer, Cllr Williams, Cllr Wattebot & Cllr Frater

19/20.690 LETTERS OF THANKS

To **NOTE** a letter of Thanks from United Reform Church

19/20.691 VOLUNTEER FINANCE ARRANGEMENT

RESOLVED to APPROVE the use of Thaxted Parish Council's banking and software package for administration only for income and expenditure funds EMR'd to the Community Support Group known as 'Thaxted Volunteers'.

19/20.692 AUDIT

To **NOTE** the Unqualified audit received from our External Auditor PKF Littlejon

19/20.693 FINANCE

a) To **NOTE** and **APPROVE** the Councils Gross income, expenditure and EMR balances.

b) **TO REVIEW ONLINE PAYMENT FOR APPROVAL**

RESOLVED To **DIGITALLY SIGN** and **APPROVE** the online payments as detailed for approval.

DATE OF THE NEXT MEETING:

Future scheduled meeting will be Thursday **5th November** and will remain via the Digital Zoom platform.