



THAXTED PARISH COUNCIL

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MINUTES OF THE COUNCIL MEETING OF THAXTED PARISH COUNCIL HELD ON THURSDAY 11th JUNE 2020 following on from the preceding MEETING VIA Zoom

THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

In accordance with the Coronavirus Act 2020, c. 7, Part 1, Local authority meetings, Section 78 – Members are permitted to be present and attend a meeting without being present in the Council Chamber or together in the same place - extract from this Act reads: “The provision which may be made by virtue of subsection (1)(d) includes in particular provision for persons to attend, speak at, vote in, or otherwise participate in, local authority meetings without all of the persons, or without any of the persons, being together in the same place.”

Present:

Councillors: T Frostick (Chairman), A Frater (Vice Chairman), J Spencer, A Howells, I Stewart, R Williams, R Barrington, A Wattebott

Also Present: Dena Ludford (Clerk & RFO)
District Cllr's Martin Foley & Mike Taylor
Richard Haynes NP Delivery Group
Peter Neale NP Delivery Group

0 members of the Public

19/20.627 APOLOGIES FOR ABSENCE

County Cllr Simon Walsh

19/20.628 DECLARATION OF INTERESTS

None Received

19/20.629 PUBLIC REPRESENTATIONS

To receive public representations from residents of Thaxted for matters relating to the agenda for a period not exceeding ten minutes.

19/20.630 REPORTS FROM DISTRICT COUNCILLORS ON MATTERS RELATING TO THE PARISH OF THAXTED

Martin reports on a meeting held between Essex County Councillor Simon Walsh, District Cllr Martin Foley, the Clerk Highways and the Richard Haynes the Chairman of the Neighbourhood plan group. Discussions were made in connection to speeding restrictions along both Newbiggen street, Bolford street and Samford road.
(See reports attached from Cllr Mike Taylor)

19/20.631 REPORTS FROM COUNTY COUNCILLORS ON MATTERS RELATING TO THE PARISH OF THAXTED

(See report attached)

19/20.632 MINUTES

RESOLVED to APPROVE and DIGITALLY sign as a correct record the minutes of the Council meeting held on 14th April 2020

19/20.633 ANNUAL RETURN 2019 - 2020

- i) **RESOLVED** To **APPROVE** the Annual Governance Statement
- ii) **RESOLVED** To **APPROVE** the Accounting Statements
- iii) **RESOLVED** To **APPROVE** the recent internal audit report and authorise the RFO to take any necessary actions as required
- iv) **RESOLVED** To Approve EMR Movements and new EMR statement

19/20.634 PLANNING

During the planning section of any full council meeting, a member/member's of the Neighbourhood Plan delivery group, (if present) will be invited to join the council table for participation, one vote may be cast in accordance to the Committee's terms of reference.

I. UTT/20/1040/HHF

PROPOSAL: Erection of single storey rear extension

LOCATION: 5 Bardfield End Villas Bardfield Road

RESOLVED to **SUPPORT**

II. UTT/20/0807/CLE

PROPOSAL: Certificate of lawfulness for the existing use of land as garden linked to a domestic dwelling

LOCATION: Levetts House Bardfield Road

RESOLVED to **OBJECT** on the grounds that there is a lack of detail in relation to the application, the council cannot see any evidence of historic garden use.

III. UTT/20/1133/FUL

PROPOSAL: Demolition of existing building and erection of replacement dwelling and detached cart lodge.

LOCATION: Youngs Acre Great Sampford Road

RESOLVED to **SUPPORT**

HOWEVER the access road is in a terrible state and any consent would need to be conditioned such that it is properly surfaced. The other issue is that there is a danger that it will alter the obvious rural character of the immediate surroundings and particularly the setting of the listed Golden's Farmhouse next door. The 'cart lodge' is unnecessarily large and does have the potential to damage the local character. It needs to be reduced down to single storey height. The other point is that the gates must be kept discreet. Uttlesford comments ref replacement dwellings should also be taken in to consideration.

19/20.635 FINANCE

a) To Note and Approve the Councils Gross income, expenditure and EMR balances.

b) To review online payment for Approval

RESOLVED To **DIGITALLY SIGN** and **APPROVE** the online payments as detailed for approval.

19/20.636 INSURANCE POLICY RENEWAL

RESOLVED To **APPROVE** the new updated insurance policy documentation and adequacy of cover.

19/20.637 INSURANCE POLICY FIDELITY GUARANTEE REVIEW

RESOLVED To **APPROVE** the council's current insurance policy fidelity Guarantee with the increase in current (Employee's Dishonesty) cover to £500,000. The most recent audit identified best practise to be (year-end balance plus 50%)

19/20.638 CONSIDERATIONS FROM THE CLERK: *The clerks provides a verbal report on the following items:*

- a) **RESOLVED** To **APPROVE** an appropriate action in connection to the works requested by Gigaclear at the location marked, LAND ON THE WEST SIDE OF BARDFIELD END GREEN, THAXTED, DUNMOW (see Background papers) where a total single payment is £222.30 with be transferred to the Parish Council upon completion.
- b) **RESOLVED** To **APPROVE** the quotation for an upgrade to the current Rialtas package to include the provision for collecting allotment rents and a Mobile Application for site management (see Background Papers)

- c) To consider an LHP request in connection to speed reduction along Newbiggen Street. The clerk provides a verbal update following on from a joint meeting with Highways, District, County councillors and Neighbourhood plan chairman. Cllr Steward suggests that an extraordinary council meeting be called with just this one item as an agenda point to further discuss all the options for consideration prior to making any LHP requests. The Chairman makes reference to not only the challenges presented today, but also the Historic challenges this area has raised and referenced an issue one local publications from 1969. The item need further consideration and we must permit the clerk the time to do this, The Chairman has suggested that the earliest this council will reconsider this would August.

19/20.639 CHAIRMAN'S and VICE CHAIRMANS UPDATE

Nothing to add for this meeting.

DATE OF THE NEXT MEETING:

Future scheduled meets will be advised and remain 2nd July 2020

To resolve that under the Public Bodies (Administration to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the Public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government act 1972.

19/20.640 BARDFIELD ROAD OLD AMENITY AREA

After some time considering the two proposed schemes as shown by screen share to the Council, The council **RESOLVED** that the parcel of land for consideration by way of a land swap would only be made on the provisions that the Parish Council hold a 'Restrictive Covenant to include an uplift' on the adjoining strip to protect the future investment for the parishioners of Thaxted. The Council also **RESOLVED** that they would not be willing to proceed with a direct land swap should the land owner place any restricted covenants upon the land parcel to be transferred to the Parish Council.